

Children's Court – Crime

Readiness Hearing Checklist during COVID-19 pandemic

(IMPORTANT –This document is to be prepared through consultation between the prosecution and the defence legal representative/s prior to the Readiness Hearing. It is expected that parties will have canvassed practical arrangements that might assist the hearing to proceed having regard to general government advice with regard to social distancing practices during the COVID-19 pandemic*)

Case:	POLICE v			
Charge/summons Reference number:				
Date and place of Readiness Hearing:	CHILDREN'S COURT			
	/ /			
Is the Prosecution withdrawing any charges?	Yes (if yes please specify)	No		
Is the PNG maintained?	Yes	No		
Name of police witness	Witness required for Cross-examination		IF WITNESS NOT REQUIRED FOR CROSS EXAMINATION IS THE TENDER OF THE STATEMENT CONSENTED TO	
1.	YES	NO	YES	NO
2.	YES	NO	YES	NO
3.	YES	NO	YES	NO
4.	YES	NO	YES	NO
5.	YES	NO	YES	NO
6.	YES	NO	YES	NO
7.	YES	NO	YES	NO
8.	YES	NO	YES	NO
9.	YES	NO	YES	NO
10.	YES	NO	YES	NO
11.	YES	NO	YES	NO
12.	YES	NO	YES	NO
13.	YES	NO	YES	NO
14.	YES	NO	YES	NO
15.	YES	NO	YES	NO
Number of defence witnesses				
Estimated duration of hearing	HOURS			

<p>Is any party seeking to appear by video conference?</p> <p>If so, specify place of appearance and proposed video conference method/platform.</p>			
<p>Do any witnesses have special vulnerabilities due to age or a pre-existing medical condition?</p>			
<p>Is it appropriate/practical for any witness to give evidence by video conference?</p> <p>If so, please specify place of appearance and proposed video conference method/platform.</p>			
<p>Is an interpreter required?</p>	<p>YES</p>	<p>NO</p>	<p>If yes, specify language</p>
<p>Does any witness seek to bring a support person to court?</p>			
<p>Is the Remote Witness room required?</p>	<p>YES</p>		<p>NO</p>
<p>Is it proposed that another room within the court complex equipped with AVL facilities will be used for the hearing?</p>	<p>YES</p>	<p>NO</p>	<p>If yes, has the availability of this room been discussed with the registrar?</p>
<p>Is there any evidence other than oral evidence that will be relied upon during the hearing? Eg. statements, CCTV footage</p>			
<p>Is there a dispute as to the admissibility of any evidence which, once determined, may shorten the hearing</p>			
<p>Is there any negative impact on any persons involved in the case if the hearing is delayed due to Covid-19 concerns? Eg. custody, health, including mental health, exams. If so, whom</p>			

Readiness checklist prepared by Prosecution / Defence

Name:

Signed:

Date:

In consultation with

Name:

Prosecution / Defence

*Social distancing practices include allowing for 1.5 spacing between court participants and a total of four square metres of floor space per person within a court room. This will vary depending on the size and configuration of the court room.