

**CUSTOMER REFERENCE NUMBER (CRN) APPLICATION FORM**

<b>FULL NAME</b> <i>(including middle name)</i> <i>[Please use Block Letters]</i>	<b>SURNAME</b>	<b>First</b>	<b>Middle</b>
<b>DATE OF BIRTH [D.O.B]</b>			
<b>MALE / FEMALE / OTHER</b>			
<b>STREET ADDRESS</b>			
<b>NAME &amp; MIN OF THE INMATE</b>			
<b>RELATIONSHIP TO THE INMATE</b> <i>(I.e: Friend, sister, cousin, husband or wife, de facto)</i>			
<b>CONTACT PHONE NUMBER</b> <i>This MUST be an individual/ unique phone number</i>	<b>Landline Number</b>	<b>Mobile Number</b>	
<b>EMAIL ADDRESS</b> <i>This <u>MUST</u> be an individual email address. Group email addresses are not acceptable.</i>			
<b>ID INFORMATION</b>  Please provide a copy of the <b>front and back</b> of your photo ID (driver’s license, photo ID card or passport) - Passports must also include a current utility bill which includes the Australian residential address.	<b>If you do not have a form of photo identification, a copy of three (3) of the below can be used as proof of 100pts of ID:</b>		
	<ul style="list-style-type: none"> <li>• Medicare Card</li> <li>• Pension Card</li> <li>• Bankcard</li> <li>• Healthcare Card</li> <li>• Utility Bill (Electricity/Gas/Telephone)</li> </ul> <p><b>Please note: One form of identification must include your current residential address.</b></p>		

**Please return this form together with scanned copies of your identification documents via email to [mrrcfinance@dcj.nsw.gov.au](mailto:mrrcfinance@dcj.nsw.gov.au)**

Once the above details have been provided, it may take up to 48 hours to process and email you the necessary details to make the funds transfer.

This transfer can be then made via BPAY or in person at Australia Post and may take your bank up to 2 business days to process the payment.

Should you have any queries or concerns, please contact (02) 9289 5282 or email [mrrcfinance@dcj.nsw.gov.au](mailto:mrrcfinance@dcj.nsw.gov.au).